



# City of York Parks & Recreation Parks Rental Form

Rental Date(s): \_\_\_\_\_ Time: \_\_\_\_\_

Renter: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_ Email: \_\_\_\_\_

Purpose of Rental: \_\_\_\_\_

Additional Information: \_\_\_\_\_

<u>Location</u>	<u>Amenities</u>	<u>Fee</u>	<u>Reservation Request</u>
East Hill Park	3 Shelters	Free	_____
Harrison Park	3 Shelters	Free	_____
Miller Park	1 Shelter	Free	_____
Mincks Park	1 Shelter	Free	_____
Foster Park	Arboretum	\$100	_____

Check box to waive the Arboretum fee. In doing so, renter will be responsible for cleaning Arboretum prior to event

## City of York Parks & Recreation Parks Rental Agreement

The City of York gives the Renter the right to use the described premises in consideration of the rental charge specified upon the following conditions:

1. The Renter shall not use the premises in violation of any Federal or State Law, City Ordinance or Fire regulations, and shall pay charges for special security if some are deemed necessary by the City of York.
2. The Renter shall pay for any damage or breakage to the building or property therein that occurs as a result of negligence or misuse of said premises by the Renter.
3. Renter needs to contact the Director of Parks and Recreation to determine if liability insurance is needed for the scheduled event.
3. The Renter shall leave the premises in a clean and orderly condition (garbage and other debris picked up and in receptacles).
4. All tables and chairs must be taken down by the Renter immediately following the event.
5. No alcohol or drugs
6. If the event includes selling of goods all vendors need to contact the Nebraska Department of Revenue for sales tax information. All food vendors need to contact the Nebraska Department of Agriculture and provide proper food licenses.
7. All vendors are required to contact the City of York for a Solicitors Permit, [www.cityofyork.net](http://www.cityofyork.net). This is a \$5.00 fee paid to the City of York.



8. Any vendor who would like to park on city property, right-of-way, or street is required to have an application to Occupy the Right-of-Way, [www.cityofyork.net](http://www.cityofyork.net). This is a \$25.00 fee paid to the City of York.

9. Food trucks who wish to use Mincks Park or the Ballpark Complex are required to have an application to Occupy the Right-of-Way (\$25) and Solicitors Permit (\$5) from the City of York [www.cityofyork.net](http://www.cityofyork.net). Also, a Food Truck Vendor Application (\$100/day April-October) from the Director of Parks and Recreation [www.yorkparksandrec.com](http://www.yorkparksandrec.com).

10. Renter shall indemnify and hold YPR and the City of York, staff, contractors and volunteers harmless from any claim or cause of action arising out of or in connection with the acts or omissions of renter under this agreement.

**Signing this contract states that you agree to holding an event at the indicated park on the requested date. This contract represents reservation and precedence over public use of the park at the designated date and time. Cancellation of the event is required no later than 30 days prior to the scheduled date.**

**A \$250 service fee will be billed to renter(s) who do not clean up after event.**

Renter Signature: \_\_\_\_\_ Date: \_\_\_\_\_

YPR Representative Signature: \_\_\_\_\_ Date: \_\_\_\_\_